



Development Services Department
Building Inspection Division
311 Vernon Street
Roseville, California 95678-2649

Staff Use Only
Permit #: BD
Approval: ☐ Administrative ☐ Council (Reso #: _____)
Interest Rate:
Date:
Technician Initials:

Affordable Housing Project Non-Residential Development Impact Fee Deferral Application

Development Impact Fee Deferral Program

The Development Impact Fee Deferral Program allows applicants to defer the payment of City controlled impact fees for new affordable housing projects consistent with RMC Section 4.04.040(E).

Please contact the Building Division at (916) 774-5332 prior to submitting this deferral application to obtain a fee estimate and verify the program requirements related to your project. Additionally, where deferred fees are estimated to be \$100,000 or more, please contact the Economic Development Department at (916) 774-5362 as City Council approval will be required. At time of submittal, please provide a copy of your fee estimate.

Payment of all deferred fees will be required no later than the earlier of: 1) one (1) year after the issuance of the first certificate of occupancy, or first final approval of a building permit if no certificate of occupancy is required, or 2) three (3) years after the issuance of the first building permit. To utilize the program, an administrative fee as established by resolution and adopted by City Council will be collected at the time of permit issuance, along with an associated 3% technology fee. Additionally, an agreement, promissory note, and deed of trust must be provided to secure the payment of the deferred fees. In addition, the city's lost interest income on deferred fees will be collected prior to final inspection to cover the financing costs of monies deferred.

By completing and signing this form you hereby agree to the program requirements, processing charge and supplemental fee, as outlined above and in Roseville Municipal Code Section 4.04.

Project Information

Address: _____

Specific Plan Area: _____ Lot # and APN: _____

Estimated construction timeframe (start/finish): _____

Estimated date of payment of deferral fees: _____

Property Owner/Builder Information

Builder: _____

Mailing Address: _____

Contact Person: _____ Phone Number: _____

Owner Signature: _____ Email: _____

Required Attachments:

1. Objective Design Standards (ODS) certification
2. Draft Affordable Housing Agreement